

Thinking in English

# Fees & Dates 2016

Courses for adults in  
London, Oxford & Brighton

European English Language School  
Winner 2010 & 2012



**British Study Centres**  
School of English

# London

## Morning General English Start dates: every Monday

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
15	12.5	G15am	£190	£185	£165	£150	£140
20	16.6	G20am	£255	£250	£230	£215	£205

15 lessons of General English (G15am) plus 5 lessons of Speaking & Listening (G20) per week.

## Intensive General English Start dates: every Monday

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
25	20.8	G25	£275	£270	£250	£235	£225
30	25	G30	£295	£290	£270	£255	£245

15 lessons of General English, 5 lessons of Speaking & Listening plus 5 (G25) or 10 (G30) afternoon lessons per week.

## Afternoon General English Start dates: (G15pm) every Mon except 27 Jun to 22 Aug 2016, (G20pm) every Mon from 27 Jun to 22 Aug 2016

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
15	12.5	G15pm	£145	£145	£135	£125	£120
20	16.6	G20pm	£185	£185	£175	-	-

G15pm course may include: Grammar & Writing, Speaking & Listening, Business English, IELTS (B1) or Wordpower.

G20pm course includes: 15 lessons of General English plus 5 lessons of Speaking & Listening per week.

## General English Plus Business English Start dates: every Monday

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
25	20.8	B25	£275	£270	£250	£235	£225
30	25	B30	£295	£290	£270	£255	£245

15 or 20 lessons of General English plus 10 afternoon lessons of Business English. Minimum entry level: Intermediate (B1). Advice and assistance is available for students wishing to take the BULATS examination. Please see the Course Manager for more details. Exam fee is not included in the course price: £45 (approx).

## IELTS Preparation Start dates: every Monday

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
20	16.6	IE20	£255	£250	£230	£215	£205
25	20.8	IE25	£275	£270	£250	£235	£225
30	25	IE30	£295	£290	£270	£255	£245

15 lessons of IELTS preparation plus 5, 10 or 15 lessons of either Speaking & Listening or Grammar & Writing or Wordpower or Business English per week. Minimum entry level: Intermediate (B1). Exam fee is not included in the course price: £170 (approx). If you wish to book an exam, please contact us for details before booking your course.

## General English Plus One-to-One TOEIC or TOEFL Preparation Start dates: every Mon except from 27 Jun to 22 Aug 2016

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
22	18.6	TOEIC22, TOEFL22	£335	£330	£310	£300	£285

A combination of 15 lessons of General English, 5 lessons of Speaking & Listening or Grammar & Writing (TOEFL), or 5 lessons of Business English or Grammar & Writing (TOEIC) plus 2 one-to-one lessons per week. Minimum entry level: Intermediate (B1). Exam fee is not included in the course price: TOEFL £135 (approx) and TOEIC £100 (approx). If you wish to book an exam, please contact us for details before booking your course.

## General English Plus TOEIC or TOEFL Summer Preparation in Mini-Groups Start dates: Mons from 27 Jun to 22 Aug 2016

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12
25	20.8	TOEIC25, TOEFL25	£315	£310	£290

20 lessons of General English plus 5 afternoon lessons of TOEIC or TOEFL Preparation in mini-groups (max 6 students). Minimum entry level: Intermediate (B1). Exam fee is not included in the course price: TOEFL £135 (approx), TOEIC £100 (approx). If you wish to book an exam, please contact us for details before booking your course.

## Cambridge Exam Preparation

Lessons/wk	Hrs/wk	Course Details	Code	Start Dates	Weeks	Price	Extra Lessons
20	16.6	First	FCE20	4 Jan	10	£2300	Get a head start. Add 5 pre-arrival online lessons for <b>£100</b>
		Advanced	CAE20	4 Jan			
		First	FCE20	14 Mar, 19 Sep	12	£2760	
		Advanced	CAE20	14 Mar, 19 Sep			
25	20.8	First	FCE25	27 Jun* & 25 Jul	4	£1100	
		Advanced	CAE25	27 Jun & 25 Jul			

FCE minimum entry level: Upper-Intermediate (B2). CAE minimum entry level: Advanced (C1). Exam fee is not included in the course price: £160 (approx). \*Please note that the exam takes place during the week after the course has ended, so an extra week's accommodation is needed. Some free afternoon lessons take place during that week.

## General English Plus Cookery or Fashion

Lessons/wk	Hrs/wk	Code	Start Dates	Weeks	Price
26	16.6 General English plus 6 Cookery	G26C	Any Monday	2	£795
30	16.6 General English plus 10 Fashion	G30FS	4 Jul, 1 Aug	4	£1665
			4 Jul	8	£3000

Minimum entry level: Intermediate (B1).

## English Plus Football

General English (G20am) plus football coaching at West Ham United's training ground three afternoons/week. Each weekend students play a competitive game. Sessions are conducted by UEFA qualified coaches.

All students receive training kit and a certificate at the end of the course. Boots, shin pads and socks are not provided. Start date: any Monday. Duration: 2 weeks (£937), 4 weeks (£1615), 6 weeks (£2252), 8 weeks (£2900) or 12 weeks (£3910).

## English Plus Internship

£425 for any period 4-16 weeks. £495 for any period 17-24 weeks. Internships are unpaid and may be found in the following sectors: Administration, Travel & Tourism, Hospitality, Hotel & Catering, Sales, Marketing, Public Relations, Media. Students must take a minimum 6-week course prior to placement. Please note that internships are only available to EEA and Swiss nationals or Youth Mobility Scheme Visa holders (Tier 5).

**Private Lessons** £60 per lesson (60 minutes).

**Morning General English** Start dates: every Monday

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
15	12.5	G15am	£180	£175	£160	£145	£135
20	16.6	G20am	£245	£240	£225	£210	£200

15 lessons of General English (G15am) plus 5 lessons of Speaking & Listening (G20) per week.

**Intensive General English** Start dates: every Monday

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
25	20.8	G25	£265	£260	£245	£230	£220
30	25	G30	£285	£280	£265	£250	£240

15 lessons of General English, 5 lessons of Speaking & Listening plus 5 (G25) or 10 (G30) afternoon lessons per week.

**Afternoon General English** Start dates: (G15pm) every Monday, (G20pm) every Mon from 27 Jun to 22 Aug 2016

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
15	12.5	G15pm	£135	£135	£130	£120	£115
20	16.6	G20pm	£165	£165	£160	-	-

G15pm course may include: Grammar & Writing, Speaking & Listening, Business English, IELTS (B1) or Wordpower. G20pm course includes: 15 lessons of General English plus 5 lessons of Speaking & Listening per week.

**General English Plus Business English** Start dates: every Monday

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
20	16.6	B20	£245	£240	£225	£210	£200
25	20.8	B25	£265	£260	£245	£230	£220
30	25	B30	£285	£280	£265	£250	£240

15, 20 or 25 lessons of General English plus 5 afternoon lessons of Business English. Minimum entry level: Intermediate (B1). Advice and assistance is available for students wishing to take the BULATS examination. Please see the Academic Director for more details. Exam fee is not included in the course price: £45 (approx).

**IELTS Preparation** Start dates: every Monday

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
20	16.6	IE20	£245	£240	£225	£210	£200
25	20.8	IE25	£265	£260	£245	£230	£220
30	25	IE30	£285	£280	£265	£250	£240

15 lessons of IELTS preparation plus 5, 10 or 15 lessons of either Speaking & Listening or Grammar & Writing or Wordpower or Business English per week. Minimum entry level: Pre-Intermediate (A2). Exam fee is not included in the course price: £170 (approx). If you wish to book an exam, please contact us for details before booking your course.

**General English Plus One-to-One TOEIC or TOEFL Preparation** Start dates: every Mon except from 27 Jun to 22 Aug 2016

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
22	18.6	TOEIC22, TOEFL22	£325	£320	£305	£290	£280

A combination of 15 lessons of General English, 5 lessons of Speaking & Listening or Grammar & Writing (TOEFL), or 5 lessons of Business English or Grammar & Writing (TOEIC), plus 2 one-to-one lessons per week. Minimum entry level: Intermediate (B1). Exam fee is not included in the course price: TOEFL £135 (approx) and TOEIC £100 (approx). If you wish to book an exam, please contact us for details before booking your course.

**General English Plus TOEIC or TOEFL Summer Preparation in Mini-Groups**

Start dates: every Monday from 27 Jun to 22 Aug 2016

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12
25	20.8	TOEIC25, TOEFL25	£305	£300	£285

20 lessons of General English plus 5 afternoon lessons of TOEIC or TOEFL Preparation in mini-groups (max 6 students). Minimum entry level: Intermediate (B1). Exam fee is not included in the course price: TOEFL £135 (approx), TOEIC £100 (approx). If you wish to book an exam, please contact us for details before booking your course.

**Cambridge Exam Preparation**

Lessons/wk	Hrs/wk	Course Details	Code	Start Dates	Weeks	Price	Extra Lessons
25	20.8	First	FCE25	25 Jan, 25 Apr & 31 Oct	6	£1560	Get a head start. Add 5 pre-arrival online lessons for <b>£100</b>
		Advanced	CAE25	1 Feb, 25 Apr & 24 Oct			
		First	FCE25	25 Jul	4	£1060	
		Advanced	CAE25	25 Jul			

FCE minimum entry level: Upper-Intermediate (B2). CAE minimum entry level: Advanced (C1). Exam fee is not included in the course price: £160 (approx).

**English Plus Internship**

£425 for any period 4-16 weeks. £495 for any period 17-24 weeks. Internships are unpaid and may be found in the following sectors: Administration, Travel & Tourism, Hospitality, Hotel & Catering, Sales, Marketing, Public Relations, Media. Students must take a minimum 6-week course prior to placement. Please note that internships are only available to EEA and Swiss nationals or Youth Mobility Scheme Visa holders (Tier 5).

**Private Lessons**

£60 per lesson (60 minutes).

# Brighton

## Morning General English Start dates: every Monday

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
15	12.5	G15am	£175	£170	£155	£140	£130
20	16.6	G20am	£235	£230	£215	£200	£190

15 lessons of General English (G15am) plus 5 lessons of Speaking & Listening (G20) per week.

## Intensive General English Start dates: every Monday

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
25	20.8	G25	£255	£250	£235	£220	£210
30	25	G30	£275	£270	£255	£240	£230

15 lessons of General English, 5 lessons of Speaking & Listening plus 5 (G25) or 10 (G30) afternoon lessons per week.

## Afternoon General English Start dates: (G15pm) every Monday, (G20pm) every Mon from 27 Jun to 22 Aug 2016

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
15	12.5	G15pm	£120	£120	£115	£110	£105
20	16.6	G20pm	£160	£160	£155	-	-

G15pm course may include: Grammar & Writing, Speaking & Listening, Business English, IELTS (B1) or Wordpower. In Jul & Aug this course may include General English coursebook lessons. G20pm course includes: 15 lessons of General English plus 5 lessons of Speaking & Listening per week.

## General English Plus Business English Start dates: every Monday

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
20	16.6	B20	£235	£230	£215	£200	£190
25	20.8	B25	£255	£250	£235	£220	£210
30	25	B30	£275	£270	£255	£240	£230

15, 20 or 25 lessons of General English plus 5 afternoon lessons of Business English. Minimum entry level: Intermediate (B1). Advice and assistance is available for students wishing to take the BULATS examination. Please see the Academic Director for more details. Exam fee is not included in the course price: £55 (approx).

## IELTS Preparation Start dates: every Monday

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
20	16.6	IE20	£235	£230	£215	£200	£190
25	20.8	IE25	£255	£250	£235	£220	£210
30	25	IE30	£275	£270	£255	£240	£230

15 lessons of IELTS preparation plus 5, 10 or 15 lessons of either Speaking & Listening or Grammar & Writing or Wordpower or Business English per week. Minimum entry level: Intermediate (B1). Exam fee is not included in the course price: £170 (approx). If you wish to book an exam, please contact us for details before booking your course.

## General English Plus One-to-One TOEIC or TOEFL Preparation Start dates: every Monday

Lessons/wk	Hrs/wk	Code	Price/wk 2-4	Price/wk 5-8	Price/wk 9-12	Price/wk 13-23	Price/wk 24+
22	18.6	TOEIC22, TOEFL22	£325	£315	£295	£275	£265

A combination of 15 lessons of General English, 5 lessons of Speaking & Listening or Grammar & Writing (TOEFL), or 5 lessons of Business English or Grammar & Writing (TOEIC), plus 2 one-to-one lessons per week. Minimum entry level: Intermediate (B1). Exam fee is not included in the course price: TOEFL £135 (approx) and TOEIC £100 (approx). If you wish to book an exam, please contact us for details before booking your course.

## Cambridge Exam Preparation

Lessons/wk	Hrs/wk	Course Details	Code	Start Dates	Weeks	Price	Extra Lessons
25	20.8	First	FCE25	1 Feb, 25 Apr & 31 Oct	6	£1500	Get a head start. Add 5 pre-arrival online lessons for <b>£100</b>
		Advanced	CAE25	1 Feb, 25 Apr,* 24 Oct			
		First	FCE25	27 Jun,* 25 Jul	4	£1020	
		Advanced	CAE25	27 Jun, 25 Jul			

FCE minimum entry level: Upper-Intermediate (B2). CAE minimum entry level: Advanced (C1). Exam fee is not included in the course price: £150 (approx). \*Please note that the exam takes place during the week after the course has ended, so an extra week's accommodation is needed. Some free afternoon lessons take place during that week.

## General English Plus Wakeboarding or Windsurfing

Lessons/wk	Hrs/wk	Code	Start Dates	Weeks	Price
25	16.6 General English plus 5 Wakeboarding	G25WB	Any Monday Apr - Sep	2	£770
30	16.6 General English plus 10 Windsurfing	G30W		2	£1040

Minimum entry level: Intermediate (B1).

## English Plus Internship

£425 for any period 4-16 weeks. £495 for any period 17-24 weeks. Internships are unpaid and may be found in the following sectors: Administration, Travel & Tourism, Hospitality, Hotel & Catering, Sales, Marketing, Public Relations, Media. Students must take a minimum 6-week course prior to placement. Please note that internships are only available to EEA and Swiss nationals or Youth Mobility Scheme Visa holders (Tier 5).

## Private Lessons

£60 per lesson (60 minutes).



## Course information

**General English courses start:** any Monday

**Minimum stay:** 2 weeks

**Minimum age:** 16 years

**Registration fee:** £50

**Accommodation finding fee:** £45 (£75 for students aged 16–17 years)

**Tier 4 administration fee & compulsory (SELT) exam:** £195

(BSC London only)

**Express mail fee:** £20

**Class size:** 14 students maximum (11 average)

**Group lesson duration:** 50 minutes

**General English course levels:** Elementary (A2) to Advanced (C1)

**Course fees include:**

- myBSC eLearning account
- Course materials
- Level and needs assessment
- Study folder
- Use of study centre with teacher support
- Progress reports for students studying 8 weeks or more
- End-of-course report and certificate of attendance (min 85%)
- Free Wi-Fi and internet access
- Free UK sim card

**Public Holidays 2016:** We will be closed from midday on 24 December 2015 to 3 January 2016. We will re-open for classes on Monday 4 January 2016. We are closed on the following public holidays: 25 March, 28 March, 2 May, 30 May, 29 August 2016. We will be closed from 26 December 2016 to 2 January 2017. We will re-open for classes on Tuesday 3 January 2017.

## Online courses

You can take extra online lessons with a UK-based teacher before or after your course in the UK. **From just £100 per course.** Simple. Smart. Effective.



### General English

General English lessons will help identify your strengths and weaknesses and improve the skills necessary for successful English language proficiency.

### Business English

Business English lessons focus on developing your communication and language skills for the workplace.

### Exam preparation

Exam preparation lessons will help you learn new exam techniques in order to improve your IELTS, FCE, CAE, TOEFL or TOEIC exam results.

Lessons include discussions and interactive exercises and make the most of rich media such as images, audio and video. Courses are based on a cyclical syllabus, but with flexibility to tailor the lessons to the students' individual levels and needs.

## Course information

- Online lesson duration: 50 minutes
- Group class times: Mon-Fri 08:00-20:00 (UK time)
- Minimum age: 16 years
- myBSC eLearning account
- Level and needs assessment
- End-of-course certificate

## Course fees Flexible start dates

No. of lessons	Hours	Mini-Group (max. 4)	Private Lessons
5	4.10	£100	£200
10	8.20	£180	£360
20	16.60	£350	£700
30	25.00	£500	£1000

**Minimum Levels** General English and Business English: Pre-Intermediate (A2). IELTS, TOEFL & TOEIC: Pre-Intermediate (A2). FCE: Intermediate (B1). CAE: Upper-Intermediate (B2).

The British Council is currently not able to offer accreditation for any online courses. For terms and conditions, please go to: [british-study.com/online-courses/fees.php](http://british-study.com/online-courses/fees.php)

# Accommodation

Accommodation Type	Accommodation Description	London £/wk	Oxford £/wk	Brighton £/wk	Notes
Homestay	Single Room, Half Board	£175	£175	£145	-
	Single Room, Breakfast Only	£150	£150	£130	-
	Shared Room, Half Board	£155	£155	£130	Only available to 2 students booking together
	Shared Room, Breakfast Only	£140	£140	£120	
	Single Room, Self-Catering	£145	£145	£125	-
	Single Room, Full Board	-	-	£195	-
Executive Homestay	Single Room, Half Board	£265	-	£225	Private bathroom included
	Single Room, Breakfast Only	£220	-	£190	
Year-round Residence	Single Room, Self-Catering	£280 Student Castle	£175 Cavalier House £180 City Centre	-	All rooms are en-suite
Superior Summer Residence	Single Room, Self-Catering	-	£200 Slade Park	-	Available in July & August. All rooms are en-suite.
Standard Summer Residence	Single Room, Self-Catering	-	-	£245 Phoenix Halls	
Standard Student House	Single Room, Self-Catering	£180 Zone 3	-	£165 Standard £150 Budget	Brighton: rooms allocated upon receipt of booking. Twin room: only available to 2 students booking together
	Twin Room, Self-Catering	£145 Zone 3	-	-	
Superior Student House	Single Room, Self-Catering	£320	-	-	London: all rooms are en-suite. Twin & double rooms only available to 2 students booking together
	Double Room, Self-Catering	£175	-	-	
	Twin Room, Self-Catering	£195	-	-	

**Brighton homestay high season supplement:** £15 per week from Saturday 2 July to Sunday 28 August 2016.

## Accommodation information

- Arrival & departure information: arrivals on Saturday or Sunday before course start date and departures on Saturday or Sunday following course finish date. If you wish to arrive before or stay after this, please contact the school for accommodation availability before booking your flight. For charges, please see back page.
- Superior student house in London: arrivals on Saturday or Sunday and departures on Saturday only.
- Before booking your flight please note that students are expected to arrive at their accommodation between 8am and 10pm. Arrivals after 10pm may not be possible, please check with the school first. Late arrival fee may apply for homestay and student house bookings.
- For shared rooms only one accommodation finding fee is payable (when 2 students book together only).
- For student houses and residences credit card details are taken or a refundable deposit of £150 is payable.
- If you are applying for a student visa, your accommodation will not be confirmed until the visa has been granted. We require notification of visa confirmation at least 10 working days before arrival, otherwise we cannot guarantee your first choice of accommodation will be available.
- Our schools will be closed from 26 December 2016 to 2 January 2017. Students wishing to leave their belongings at their accommodation over the Christmas period will be asked to pay 50% of the standard weekly rate. For accommodation prices, please see the table above.

**We take our responsibility for younger students very seriously so if a student is under 18, we will endeavour to ensure that:**

- We only provide half-board homestay accommodation. The student is treated as part of the hosts' family and they eat together most evenings.
- They return home by 11pm every day. Otherwise, our hosts are instructed to contact the school immediately and the school may contact the police to report them missing.
- They provide written permission from their parents one week before should they wish to stay out overnight or go on an overnight trip
- If a student under 18 does not come to class, the teacher will tell the school office immediately and the school will try to contact the student immediately.

## Airport transfers 'Meet & Greet' service (one way, one person)

Price per student GBP	London Heathrow	London Gatwick	London Stansted	London Luton	London City	St. Pancras International
London	£95	£120	£120	£120	£90	£90
Oxford	£130 – £145 <b>E</b>	£155 – £170 <b>E</b>	£170 – £185 <b>E</b>	£170 – £185 <b>E</b>	£155 – £170 <b>E</b>	£155 – £170 <b>E</b>
Brighton	£145	£100	£190	£195	£165	£165

Oxford executive **E** transfer prices include chauffeur driven luxury car (Mercedes E Class, S Class and Viano MPV), complimentary newspaper and bottled water.

- For each extra student sharing a taxi to the same address: +£20
- For each extra student sharing a taxi to a different address: fee x 1.5

# Terms and Conditions

## Conditions of enrolment

1. All course fees must be received before the course starts. Sometimes it can take several days for the money to arrive if you send it through the banks. It is your responsibility to make sure that it arrives in time. All PayPal or bank charges must be paid by the students.
2. The school reserves the right to refuse admission to any student or to dismiss any student in the event of misconduct or unsatisfactory attendance or timekeeping or work, without refund of fees.
3. Travel, examination fees and the costs of social activities are not included in the fees.
4. No liability is accepted by the school for loss of property or damage to property. We strongly recommend students to take out insurance to cover their possessions, as well as medical insurance for themselves.
5. We reserve the right to cancel or alter a course or to change course timings. If we do so, we will offer an alternative course or a refund.
6. Holiday allowance: 1 week per 12 weeks studied.
7. Students should arrive Saturday or Sunday at their accommodation. For students wishing to arrive on a Monday, Tuesday or Wednesday, one full week's accommodation charge will apply.  
  
For students arriving from Thursday onwards a nightly rate will apply (weekly rate divided by 7).  
  
All midweek arrivals are subject to availability and may not be possible year-round – please check before booking.
8. We will confirm courses on the basis of receiving a deposit of £250.

## Amendment charges

1. An administration fee of £25 will apply for students wishing to change their course.
2. For students wishing to change school location, e.g. from London to Oxford, a second registration fee will not be charged. However, students wishing to book additional accommodation will be charged a £45 accommodation finding fee.
3. Students wishing to move to another British Study Centres school will not gain credit if changing to a school with lower fees.
4. Once the course has started students can upgrade the number of lessons per week but cannot downgrade it.

## Cancellation charges

1. If a course is cancelled more than 1 week before the start date, there is a £50 administration charge. If accommodation has also been arranged, there is an additional accommodation finding fee of £45.
2. If the course is cancelled less than 1 week before the start date, there is an administration charge of £50. If accommodation has been arranged, there is a cancellation charge of the accommodation finding fee plus one week's accommodation charge.
3. If a course is cancelled less than 24 hours before the course starts or after the student has started there is no refund in any circumstances.  
  
If the course is longer than 4 weeks, a credit will be given for the unused part of the course after 4 weeks. This may be used within one year and cannot be transferred to another student.

4. If homestay or student house accommodation is cancelled after a student has arrived at the accommodation, two weeks' notice must be given, or two weeks' accommodation charge paid. If a student requests to change accommodation, an additional accommodation finding fee will be charged. If a student decides to leave the accommodation and asks for a refund, this will be possible for those weeks remaining as long as two weeks' notice is given.
5. Students wishing to extend their accommodation must give 2 weeks' notice. We can not guarantee the availability of the same homestay. A £45 accommodation finding fee will be charged in the event that the same accommodation is not available and an alternative must be found.
6. If a student cancels a residence, fees will not be refunded.
7. If a student cancels a course because they are unable to get a visa and they can provide written evidence of this from the relevant Embassy or Consulate, we will make an administration charge of £50, but we will refund all course fees. Accommodation charges apply as above.

## Force majeure

In the event of 'force majeure' such as fire, flooding, infectious diseases and other events outside the company's reasonable control which may cause the closure of the school, no refund of fees will be made to students, except at the school's discretion in exceptional circumstances.

## Please note

We reserve the right to raise our prices at any time in line with our suppliers. Prices correct as of October 2015. All programmes subject to availability and minimum class numbers.



**British Study Centres**  
School of English

**ADULTS**  
**JUNIORS**  
**TEACHER TRAINING**  
**ONLINE**

**Thinking in English**

[www.british-study.com](http://www.british-study.com)

**British Study Centres Head Office**

2nd Floor, 37 Duke Street,  
London W1U 1LN

**t:** +44 (0)207 487 9030

**f:** +44 (0)207 487 9051

**e:** [info@british-study.com](mailto:info@british-study.com)

**British Study Centres London**

Hannah House, 13-16 Manchester Street,  
London W1U 4DJ

**t:** +44 (0)20 7317 0160

**f:** +44 (0)20 7317 0161

**e:** [london@british-study.com](mailto:london@british-study.com)

**British Study Centres Oxford**

Oxenford House, Magdalen Street,  
Oxford OX1 3AE

**t:** +44 (0)1865 246620

**f:** +44 (0)1865 246857

**e:** [oxford@british-study.com](mailto:oxford@british-study.com)

**British Study Centres Brighton**

Fairfax House, 47 Cromwell Road,  
Brighton & Hove,  
East Sussex BN3 3ER

**t:** +44 (0)1273 229740

**f:** +44 (0)1273 208401

**e:** [brighton@british-study.com](mailto:brighton@british-study.com)



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